



BRISBANE CITY COUNCIL
ACTION MINUTES

JUNE 24, 2013

DRAFT

7:30 P.M. CALL TO ORDER – FLAG SALUTE

Mayor Miller called the meeting to order at 7:31 p.m. and led the flag salute.

ROLL CALL

Councilmember's present:	Conway, Lentz, O'Connell, and Mayor Miller
Councilmember's absent:	None
Staff present:	City Manager Holstine, Administrative Services Director Schillinger, City Clerk Spediacci, City Attorney Kahn, Community Development Director Swiecki, Police Chief Macias, Public Works Director Breault, Management Analyst Cheung, Principal Analyst Saguisag-Sid

ADOPTION OF AGENDA (Deletions, Additions, Changes and Adoption)

CM Conway made a motion, seconded by CM O'Connell, to adopt the agenda as proposed. The motion carried unanimously by all present.

ORAL COMMUNICATIONS NO. 1

Michael Barnes spoke about the history of the skatepark, the reasons a concrete skatepark should be built, the costs, the safety data, and the lifespan of skateparks. He asked that the Council budget include \$7K for the design of a new skatepark.

CONSENT CALENDAR

A. Approve Monthly Investment Report as of April 30, 2013

CM Conway made a motion, seconded by CM Lentz, to approve the Monthly Investment Report as presented. The motion carried unanimously by all present.

OLD BUSINESS (All Items below continued from June 17, 2013)

A. Consider approval of final draft and authorize staff to proceed with design and printing of 50th Anniversary History Book project

Senior Analyst Saguisag-Sid reviewed the background of the history book project and said that staff recently received clarifications from History Associates that their April 2013 quote was based on a single firm doing both the design and printing of the book. She said that if History Associates only does the design of the history book, then they would need to subcontract with another firm, which they estimate would increase the design costs from \$6,500 to \$10,000. She then outlined the breakdown of costs for each printing option.

Dennis Busse spoke about the importance of using the right type-face, the quality of the paper, and of the design aspects. He offered to help in any way needed.

After Councilmember questions and discussion of the different costs and options, CM Conway made a motion, seconded by CM O'Connell, to ask staff to contact Fong Brothers, located in Brisbane, to see if their cost could be reduced. The motion also included the printing of 2000 copies and for staff to take time to investigate the quality of the printing paper. The motion was carried unanimously by all present.

BUDGET ADOPTION

A. Departmental Presentations

1. Administrative Services/Human Resources/Central Services/Housing Fund

Administrative Services Director Schillinger presented the Finance, Human Resources, Central Services, and Housing Fund budgets, including any changes to the prior year and any new programs and goals that were being proposed.

He indicated that the next agenda item was to consider adoption of the budget with any further changes to budget document made at this meeting.

After Councilmember questions and discussion, Councilmembers asked staff to add \$5-8K to the budget to replace the light pole at Viewpoint at the Ridge and to earmark \$7,000 toward a skatepark design pending further information from the Parks & Recreation Commission.

B. Consider adoption of the 2013-2014 Budget:

Administrative Services Director Schillinger reported that throughout the Council Budget Study Sessions that were held on May 28th, June 3rd, June 10th, and June 24th, the Council had made several changes and modifications that were listed as an exhibit to each of the budget resolutions being considered for approval at this meeting. He indicated that any changes that were made at this meeting would be added to the exhibit.

1. Consider adoption of Resolution No. 2013-24 adopting the annual budget for the fiscal year 2013-2014 and making appropriations for the amounts budgeted

CM Lentz made a motion, seconded by CM O'Connell, to adopt Resolution No. 2013-24 with the amendments to the exhibit that were made at this meeting. The motion carried unanimously by all present.

2. Consider adoption of Resolution No. GVMID 2013-01 adopting the annual budget for the fiscal year 2013-2014 and making appropriations for the amounts budgeted

Boardmember Conway made a motion, seconded by Boardmember O'Connell, to adopt Resolution No. GVMID 2013-01 with the amendments to the exhibit that were made this evening. The motion carried unanimously by all present.

C. Consider adoption of Resolution No. 2013-25 establishing the Appropriation Limit for Fiscal Year 2013/2014

CM Conway made a motion, seconded by CM Lentz, to adopt Resolution No. 2013-25 as presented. The motion was carried unanimously by all present.

STAFF REPORTS

**A. City Manager's Report on upcoming activities
- Report from League of Ca. Cities Policy Committee – June 2013**

City Manager Holstine reported on the recent League Policy Committee Meetings held in Sacramento on subjects such as Enterprise Zones, the State Budget, CEQA Legislation, Federal Immigration Law Reform, and the Funding of Transportation Issues.

MAYOR/COUNCIL MATTERS

A. Discussion of Council Meetings in July/August

After some discussion, it was decided to hold City Council Meeting on July 29th and August 19th.

B. County-wide Assignments/Subcommittee Reports

- 1. Sustainability Committee**
- 2. Finance Subcommittee**
- 3. City/JUHSD 2 x 2 Subcommittee**
- 4. Baylands Community Survey Subcommittee**

Each Councilmember gave a brief update on the Committees and Subcommittees that they had attended.

**C. Communications
- AT&T Outage**

Councilmembers discussed the recent AT&T outage and their displeasure with the reponse from AT&T to their customers. They asked that a letter be sent expressing their concerns.

- Viewpoint Homeowners Association Letter

Mayor Miller reported on his recent meeting with each Home Owners Association.

D. League of California Cities Voting Delegate Form

It was decided that the Mayor Miller serve as the Delegate and the Mayor Pro Tem Conway serve as the Alternate.

E. Cities Selection Committee

Councilmembers discussed their preferences for Half Moon Bay Councilmember Allan Alifano to serve on LAFCO, Millbrae Councilmember Wayne Lee for Alternate Representative on ABAG, and for South San Francisco Councilmember Pedro Gonzalez as the Representative on ABAG.

F. Bullit Fundraiser

Councilmember Lentz reported that the Bullit Fundraiser was a sell-out success.

G. Steve Waldo's Memorial Service

Councilmember announced the time and date of Steve Waldo's memorial service at Mission Blue Center and thoughts of memorial recognition. They asked that the Council Facilities Subcommittee consider that issue.

ORAL COMMUNICATIONS 2

There were no members of the public wishing to speak.

ADJOURNMENT

The meeting was adjourned at 11:10 p.m.

Sheri Marie Spediacci, City Clerk